

VIDEO VISITING

Equipment

1. The offender will use the kiosk in the dayroom or as provided by the vendor. Privacy screens will be provided and must remain in place for the duration of the visit.
2. Visitors must provide their own equipment and the necessary internet connections to participate in video visiting.

Scheduling

1. Video visits will be scheduled by the approved visitor through the vendor at least 24 hours in advance. Visits will be scheduled in 30 minute increments and may not exceed one hour in duration. Video visiting will be scheduled on a first come, first served basis.
2. Offenders will not be excused from work or programming to participate in video visits. Visitors will request video visit times that will not conflict with the offender's schedule.
3. Video visits will be limited to kiosk hours of operation, as determined by the facility **located in the MCCCW Visitor Guidelines (Attachment 2)**.

Visitors

1. Participating visitors must be on the offender's approved visitor list per DOC 450.300 Visits for Prison Offenders.

Conduct

1. The following is prohibited during video visits:
 - Any display of nudity
 - Behavior or actions that are sexual in nature
 - Use or display of any weapons, drugs/alcohol, or related paraphernalia
 - Activity or display of graphics/paraphernalia associated with any Security Threat Group
 - Unlawful activity or depiction of unlawful activity
 - Recording/filming of the visit or visit participants by the visitor(s) or any third party
2. Offenders who violate visit rules will be subject to disciplinary action per DOC 460.000 Disciplinary Process for Prisons.
3. A visitor who engages in prohibited conduct may be suspended or terminated from video visiting privileges. Regular visiting privileges may also be suspended/terminated.

Monitoring

1. All video visits will be recorded, and designated facility employees will have access to the recording. The system that maintains the recordings is not owned or maintained by the Department of Corrections.
2. Designated facility employees will monitor video visits for compliance with policy and facility rules. Monitoring may be conducted live or by review of the visit recording.